

## Worksheet 4: Financial Access & Safety List

**Goal:** Help your family gather key financial details, set up safe access for trusted helpers, and protect against fraud or scams.

Account Type	Company	Username/Acct #	How to Access
Contact/POA			

Checking				
Contact/POA				
Checking				
Savings				
Savings				
Credit Card				
Credit Card				
Credit Card				
Investment				
Investment				
Retirement				
Retirement				
Loan				
Loan				

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**Pro Tip:** Record where login info or paper statements are stored (**not the passwords themselves**).

**Safe Access Plan:** Use this section to clarify **who can help if needed** and **how they'll step in safely**.

### Trust Contact #1

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Contact Info (phone/email): \_\_\_\_\_

### Trust Contact #2

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Contact Info (phone/email): \_\_\_\_\_

### Power of Attorney #1

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Contact Info (phone/email): \_\_\_\_\_

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### Power of Attorney #2

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Contact Info (phone/email): \_\_\_\_\_

**Where documents are stored:** \_\_\_\_\_

**Backup access (for emergencies):** \_\_\_\_\_

**Pro Tip:** Share copies of POA documents with banks and advisors so they're ready when needed.

### Watch for Warning Signs

Check any that have happened recently or could be concerns:

- Unfamiliar charges on statements
- Unrecognized phone or email contacts asking for money
- High-pressure sales calls
- Frequent charitable donations or “prize” offers
- Confusion about bills or due dates
- Sudden secrecy about finances

If any are checked, review accounts together or set up alerts.

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### Protection Steps

Make a simple plan to stay ahead of scams:

- Set up text or email alerts for large transactions
- Review statements monthly with a trusted person
- Use a credit freeze or fraud alert
- Limit sharing of personal info over phone or email
- Add trusted contact to banks or investment accounts
- Register number with **Do Not Call** list
- Discuss suspicious messages before responding

### Next Steps

- Schedule a “money review day” with family
- Update access as needed
- Store this worksheet securely and update yearly

**Need more examples?** See Chapter Seven: *Money Matters* for stories, warning signs, and conversation starters to help your parent stay scam-smart.